

MINUTES

March 6, 2019

MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 231, Cumberland, Maryland

Present: Richard DeVore, President

Georgia Martin, Member
JoAnn Spiker, Member
John T. Stakem, Member
Diane Loibel, Election Administrator

Absent: Ronald Levasseur, Member
Armand Pannone, Board Attorney

Call to Order:

Mr. DeVore called the meeting to order at 9:00 A.M., at which time a quorum was established.

Minutes:

Mr. DeVore called for alterations, corrections, and/or approval of the minutes.

MOTION: Mr. Stakem motioned to accept the February 6, 2019 minutes as written.

SECOND: Mrs. Martin

ACTION: Favorable and unanimous.

Additions: None

Attorney's Report: None

ADMINISTRATOR'S REPORT:

OLD BUSINESS:

MAEO Conference: Ms. Loibel reported that the annual MAEO Conference will be held on May 21st – 24th. Waterproof cell phone cases have been ordered for in the bags at MAEO. Staff will be going down on Monday to help assemble the bags prior to registration which begins on Tuesday afternoon. Board members

will travel on Tuesday and hotel accommodations have been made for incoming members.

FY20 Budget: A draft copy of the FY 20 budget has been provided in the blue folders. Mrs. Loibel explained that she is requesting salary adjustments for all staff members, a \$25 increase in chief judges' salaries, increasing the training pay from \$20 to \$25, money for new pollbooks, 3 additional scanning units, 4 ballot boxes, and \$1,000 per polling place for networking voting equipment for SDR.

Financial Disclosures: Mrs. Loibel stated that the State Ethics Commission launched a new financial disclosure system that went into effect on January 2nd. Current members should have received an email to confirm your account. Financial disclosures must be completed by April 30th.

Manual Ballot Tabulation Audit: The Manual Ballot Tabulation Audit took place on February 19, 2019 at 9:00 AM. One member from the Republican Central Committee was present for the audit. The State Board chose District 029-002 for our Election Day ballots and the statewide race of Comptroller for the manual ballot audit. Mrs. Loibel explained that 227 ballots from Early Voting, 839 ballots from District 029-002, 15 absentee ballots and 15 provisional ballots were presented for the Manual Ballot Tabulation Audit. Mrs. Loibel stated that all numbers matched and that the scanning units had tabulated the results correctly. Spreadsheets from the audit were presented to board members for their signatures.

Post-Election Maintenance: Post-election maintenance began on February 20, 2019. To date, we have completed maintenance on the DS200s and started working on the ExpressVotes. We still need to complete the maintenance on the pollbooks, printers, and duplicator. We hope to complete the maintenance by the end of March.

High School Registration: A copy of the high school registration schedule was placed in the blue board folder for members to review.

New Business:

Polling Place Change –Local 489 Training Center (District 22): As you know, Allegany College has been inquiring about a polling place on campus since 2017. Mrs. Loibel and Mr. DeVore met with college officials on February 26, 2019. The college is proposing that we use the Continuing Education Building which is the first building that you come to on the campus. It sits on the right side off to itself with plenty of parking. A polling place accessibility survey and site survey was completed at this time. Information was given to the college explaining that they would need to allow the placement of campaign signs during certain times, and

allow for electioneering and exit polling on the premises. The college will get back to us within the next week with a final answer. Mrs. Loibel explained that after the 2018 General Election, election judges expressed fear walking to their cars at the end of the evening as well as an incident with a man who entered the restroom and refused to leave the polling place at the Local 489. Allegany College is located within District 22. No action was taken at this time.

Legislative Update: A copy of all election related bills was provided to all members for their review.

Computer Systems and Software Security Updates: We have successfully applied the Microsoft Security updates for the month of February on SBE workstations. We have also updated other third-party software applications to their latest versions on all workstations.

Registration Statistics: Statistics as of February 28, 2019 were as follows: Total Active Registration 43,233 – 13,386 Democrat, 21,806 Republican, 0 Bread & Roses, 7,298 Unaffiliated, and 743 Others.

Board Members Report: Mr. DeVore suggested a luncheon for those board members who will not be returning to the board in June. Mrs. Loibel stated she would contact the Cumberland Country Club to see if they are available for us to hold the luncheon there sometime in June.

Next Meeting: The next regular meeting will be held on April 3, 2019 at 9:00 A.M.

Adjournment:

Mr. DeVore adjourned the meeting at 10:10 A.M.

MOTION: Mrs. Spiker motioned to adjourn the meeting.

SECOND: Mrs. Martin

ACTION: Favorable and unanimous.

