

MINUTES

October 3, 2018

MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS
701 Kelly Road, Room 231, Cumberland, Maryland

Present: Georgia Martin, Member
JoAnn Spiker, Member
John T. Stakem, Member
Diane Loibel, Election Administrator

Absent: Armand Pannone, Board Attorney
Richard DeVore, Member
Ronald Levasseur, Member

Call to Order:

Mr. Stakem called the meeting to order at 9:00 A.M., at which time a quorum was established.

Minutes:

Mr. Stakem called for alterations, corrections, and/or approval of the minutes.

MOTION: Mrs. Spiker motioned to accept the September 5, 2018 minutes as written.

SECOND: Mrs. Martin

ACTION: Favorable and unanimous.

Additions: None

Attorney's Report: None

ADMINISTRATOR'S REPORT:

OLD BUSINESS:

Move Act Deadline: We are happy to report that we complied with the deadline established in the federal Military and Overseas Empowerment Act.

Election Judge Training: Election Judge Training is coming to an end. We have EFS training tonight and next week we will hold our supplemental judges training for those who have agreed to be on call on Election Day.

Public Education Plan: All of the radio advertising and newspaper advertising has been approved and ready to go. Radio advertising will begin on October 25th and run through November 1st. The newspaper ad will appear in the Cumberland Times News on Sunday, October 21st. Posters have been distributed to the local libraries and senior centers with the dates and times for Early Voting.

L&A – Voting System: Logic and Accuracy Testing began on Monday, October 1, 2018 for the voting equipment. For each precinct, we will test one scanner and one ballot marking device. Each scanner will tabulate ballots in a test deck and generate results. The results are compared against the expected results in order to verify accurate tabulation. We hope to complete this process by the end of next week.

Nursing Homes: Absentee voting at the local nursing homes and assisted living facilities is set to begin on October 8th. All members received the Nursing Home Schedule in their board packet.

National Voter Registration Day: Tuesday, September 25, 2018 was National Voter Registration Day. The Allegany County Library System and Frostburg State University both held voter registration drives. Representatives from the election office participated in the drive at Frostburg State University from 10:00 A.M. till 2:00 P.M. Students were given the opportunity to register to vote and request absentee ballots if desired.

New Business:

Date for Swearing in for the Board of Canvassers: Dawne Lindsey, Clerk of the Court will be here on Monday, October 22, 2018 to swear in the Board of Canvassers before the public demonstration.

Polling Place Accessibility Checklists: Members were given the accessibility checklists and reminded to check their polling places for compliance.

EFS Schedules: Members were given a copy of the EFS Technicians Schedule for their review.

Election Eve and Election Day Schedules: Members were given their schedule of polling places for Election Eve setup and Election Day. Members were reminded to return to the election office at 10:00 A.M. on Election Day to begin the Canvass of the Early Voting Votes.

Verification of Supplies – Early Voting and Election Day: Members were reminded that a Democratic and Republican member would be needed in order to verify the supplies for Early Voting and Election Day. Mr. Stakem and Mrs. Spiker agreed to complete the verification of supplies.

Specimen Ballots: Copies of the Specimen Ballots are available for review. The printer expects that the specimen ballots will be mailed out on Friday, October 5, 2018.

Early Voting Sign-Up: We will need two Polling Place Evaluation Surveys completed during the Early Voting period. Please sign up for the days that you will be available.

Public Demo: The Public Demo is set to begin on Monday, October 22, 2018 at 9:00 A.M. in Room 230 of the Allegany County Office Complex. Dawne Lindsey will be here prior to the beginning of the public demo to swear in members of the Board of Canvassers.

Canvass Dates: Members were provided with a schedule of all of the Canvass Dates for the 2018 Gubernatorial Election.

L&A Pollbooks: Logic and Accuracy for the pollbooks is scheduled to begin on Monday, October 22nd and Tuesday, October 23rd. We will begin as soon as we have the file from the State Board of Elections.

City of Frostburg Request: We have received a request from the City of Frostburg requesting that we take over their elections beginning in 2020. We will table this topic until the next meeting.

Computer Systems and Software Security Updates: We have successfully applied the Microsoft Security updates for the month of September on SBE workstations. We have also updated other third-party software applications to their latest versions on all workstations.

Registration Statistics: Statistics as of September 30, 2018 were as follows: Total Active Registration 43,275 – 13,663 Democrat, 21,619 Republican, 139 Green, 291 Libertarian, 7,276 Unaffiliated, and 287 Others.

Board Members Report: The Christmas Luncheon will be held on Wednesday, December 5th at 11:30 A.M. at the Cumberland Country Club.

Next Meeting: The next regular meeting will be held on December 5, 2018 at 9:00 A.M.

Adjournment:

Mr. Stakem adjourned the meeting at 10:01 A.M.

MOTION: Mrs. Martin motioned to adjourn the meeting.

SECOND: Mrs. Spiker

ACTION: Favorable and unanimous.