

## MINUTES

April 7, 2021

### MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 230, Cumberland, Maryland

**ATTENDEES:** John Stakem, President  
Armand Pannone, Board Attorney  
JoAnn Spiker, Member  
Timothy Donaldson, Member  
John Fetchero, Member  
Debbie Johnson, Member  
Diane Loibel, Election Administrator

**ABSENT:** None

#### **DECLARATION OF QUORUM PRESENT**

Mr. Stakem called the meeting to order at 9:00 A.M., and stated that there was a quorum present.

#### **APPROVAL OF MINUTES**

Mr. Stakem called for alterations, corrections, and/or approval of the minutes. Mrs. Spiker made a motion to approve the March 3<sup>rd</sup> minutes. Ms. Johnson seconded the motion. The motion passed unanimously.

#### **ATTORNEY'S REPORT**

Mr. Pannone did not have anything to report.

#### **CORRESPONDENCE**

None

#### **ADMINISTRATOR'S REPORT**

#### **OLD BUSINESS:**

##### **Financial Disclosures**

Mrs. Loibel reminded members to complete their Financial Disclosure required by the Maryland Ethics Commission prior to the April 30, 2021 deadline.

##### **FY22 Budget**

Mrs. Loibel presented all members with a copy of the budget request that was submitted to the County's Finance Director. In person budget meetings will not be held due to safety precautions associated with the Covid-19 pandemic. Mrs. Loibel will keep members up to date as more information is available regarding the budget request.

### **FY21 Inventory**

Mrs. Loibel reported that the FY21 Inventory Audit has been completed. We have reached 100% compliance.

### **Post-Election Maintenance**

Mrs. Loibel reported that post-election maintenance on all voting equipment has been completed and documentation has been sent to the State Board of Elections.

### **NEW BUSINESS:**

#### **Election Calendar**

A copy of the 2022 Election Calendar was provided to all members. Dates are subject to change based on any change that the General Assembly passes during the session.

#### **2021 Legislative Update**

A spreadsheet was provided to members to show the current status of election related bills presented during this session.

#### **Computer Systems and Software Security Updates:**

Mrs. Loibel reports that office staff has successfully applied the Microsoft Security updates for the month of March on SBE workstations. We have also updated other third-party software applications to their latest versions on all workstations.

#### **Registration Statistics:**

Statistics as of March 31, 2021 were as follows: Total Active Registration 43,709, 12,562 Democrat, 22,540 Republican, 78 Green, 212 Libertarian, 30 Working Class, 22 Bread & Roses, 7,855 Unaffiliated, and 410 Others.

#### **Board Members Report:**

There was nothing to report.

#### **Disclosure of Campaign Contributions:**

There was nothing to report.

#### **Next Meeting:**

The next regular meeting will be held on May 5, 2021 at 9:00 A.M.

#### **Adjournment:**

Mrs. Spiker made a motion for adjournment. Ms. Johnson seconded the motion. The motion passed unanimously. Mr. Stakem adjourned the meeting at 10:00 A.M.