

MINUTES

September 7, 2022

MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 230, Cumberland, Maryland

ATTENDEES: John Stakem, President
JoAnn Spiker, Member
Debbie Johnson, Member
Tim Donaldson, Member
Lisa Griffith, Member
Diane Loibel, Election Administrator
Samantha Logsdon, Deputy Director

ABSENT: Armand Pannone, Board Attorney

DECLARATION OF QUORUM PRESENT

Mr. Stakem called the meeting to order at 9:00 A.M., and stated that there was a quorum present.

APPROVAL OF MINUTES

Mr. Stakem called for alterations, corrections, and/or approval of the minutes. Mrs. Spiker made a motion to approve the August board minutes with a correction for who seconded the July minutes. Ms. Johnson seconded the motion. The motion passed unanimously.

ATTORNEY'S REPORT

None

CORRESPONDENCE

None

ADDITIONS

New Employee/Oath of Office

ADMINISTRATOR'S REPORT

OLD BUSINESS:

Election Judge Training Schedule

Refresher training for the General Election began on September 6, 2022. Please make sure to attend at least one of every type of class before the end of the month.

National Voter Registration Day

September 20, 2022 is National Voter Registration Day. Both colleges are planning activities for the day. FSU would like to have representatives from the office to conduct a voter registration drive sometime between the hours of 10:00 am and 4:00 pm. Mr. Stakem and Ms. Johnson volunteered to hold the registration drive at the college.

MAEO Conference

Ballots for MAEO have been placed in your blue board folders. Please let me know if you will be attending the MAEO Conference from the office or if you prefer to attend virtually from your home. Mr. Stakem, Ms. Johnson, and Mrs. Spiker will come to the office for the conference.

Mail-In Ballot Program for Nursing Homes and Assisted Living Facilities

A letter along with the list of residents who voted in the primary election was sent to all nursing homes and assisted living facilities on September 1, 2022. We will once again prepare all of the voter registration applications and mail-in ballot applications for all who are interested in registering and voting in the upcoming general election. Once the ballots are received, we will prepare ballot packets for every registrant who has a signed application on file. The ballot packets will be delivered to the nursing homes/assisted living facilities in person to the activity director of each facility. Activity directors are asked to return the voted ballots in person on or before election day. If unable to deliver in person, activity directors can mail ballots to the office making sure to be postmarked on or before election day.

NEW BUSINESS:

New Employee/Oath of Office

Samantha Storm was introduced to all of the board members as the new Registrar for the office. Mr. Stakem administered the oath of office to Samantha and welcomed her to the office.

Polling Place Reminder Letters

Polling place reminder letters will be sent to all polling places the week of September 12th. SBE approved the polling place change for District/Precinct 006-006 at their emergency board meeting held on September 6, 2022. Notices to all affected by this change will be mailed out today.

Ballot Proofing

Ballot proofing documents were received on Friday, September 2nd and the deadline to proof the paper ballots was close of business on September 6th. We expect to receive the rest of the proofing documents later this week.

Deadline for SBE to Certify and Display Ballot

The deadline for SBE to certify and display the ballot was changed from Tuesday, September 6th to Thursday, September 8th.

MOVE Act Deadline

The deadline to transmit ballots to certain voters unless the Federal Voting Assistance Program grants the State a waiver is Saturday, September 24, 2022.

Public Education Plan for Early Voting

We will be using the same format for the public education plan that we used for the primary election. Radio advertising, newspaper advertising, local message boards, flyers to the senior centers and libraries. A cost breakdown will be provided at the next meeting.

Logic and Accuracy Testing – Voting Equipment

Logic and Accuracy Testing is scheduled to begin the first week in October. Ms. Johnson made a motion to authorize Mrs. Loibel to conduct the L&A Testing for the general election. Mrs. Spiker seconded the motion and the motion passed unanimously.

Post-Election Maintenance – Voting Equipment

Post-Election Maintenance on the voting equipment is set to begin this week. A physical inventory count was conducted last week to make sure that all voting equipment used during the primary election was returned and no visible damage noted.

Computer Systems and Software Security Updates:

Mrs. Loibel reports that office staff has successfully applied the Microsoft Security updates for the month of August on SBE workstations. We have also updated other third-party software applications to their latest versions on all workstations.

Registration Statistics:

Statistics as of August 31, 2022 were as follows: Total Active Registration 43,890, 11,862 Democrat, 22,853 Republican, 77 Green, 229 Libertarian, 72 Working Class, 8,408 Unaffiliated, and 389 Others.

Board Members Report:

None

Disclosure of Campaign Contributions:

None

Next Meeting:

The next regular meeting will be held on October 5, 2022 at 9:00 A.M.

Adjournment:

Ms. Spiker made a motion for adjournment. Ms. Johnson seconded the motion. The motion passed unanimously. Mr. Stakem adjourned the meeting at 9:51 A.M.